



भारतीय प्रबंध संस्थान बंगलूर  
INDIAN INSTITUTE OF MANAGEMENT  
BANGALORE

Ref: IIMB/HR/RECT/2024/70

Date: 5<sup>th</sup> September 2024

<b>About IIMB</b>	The Indian Institute of Management Bangalore (IIMB) is a leading graduate school of management in Asia. Under the <b>IIM Act of 2017</b> , IIMB is an Institute of National Importance.
<b>Industry/Service</b>	Higher Education
<b>Post/Job Title</b>	<b>Consultant – Advisor (Part Time) – Mizuho India Japan Study Centre (MIJSC)</b>
<b>Job Purpose</b>	The incumbent should be able to: 1. Represent and project the Centre with external stakeholders, including in forums, seminars, workshops etc. 2. Review and advise on the activities of the Centre, especially with regard to new opportunities 3. Increase the network with external stakeholders - Indian, Japanese and International
<b>Job Type</b>	Consultant (Part-time)
<b>Reporting to</b>	Chief Operating Officer, MIJSC and Chairperson, MIJSC
<b>Will also closely work with</b>	Internal: 1. The Chairperson, Chief Operating Officer, Administrative staff, Research Associates and Interns of MIJSC. 2. Faculty, other Centres of Excellence, and other departments of IIMB. External: 1. Japanese Universities. 2. Associated partners of MIJSC from Industry and academia in India and Japan. 3. Trade Associations like JETRO, IJCCI, METI, JICA, etc. 4. Japanese and Indian Corporates.
<b>No. of positions &amp; Job Location</b>	One <b>Part-time Position</b> at IIMB, Bannerghatta Road
<b>Principal Accountabilities &amp; Responsibilities</b>	The principal responsibilities would include: <ul style="list-style-type: none"><li>• Representing the Centre with external stakeholders, including in forums, seminars, workshops etc.</li><li>• Projecting the Centre and its activities with external stakeholders, including in forums, seminars, workshops etc.</li><li>• Advising the Centre, especially with regard to new opportunities</li><li>• Increasing the network with external stakeholders - Indian, Japanese and International</li></ul>
<b>Qualification and Personal Profile</b>	<ul style="list-style-type: none"><li>• Candidate should have a Masters Diploma/Degree from a reputed Institution.</li><li>• Should have worked in senior capacity in industry, academia or in government, preferably retired.</li><li>• Should have considerable experience of working with the Japanese</li><li>• Should have deep knowledge of Japanese culture and etiquette. Knowledge of Japanese language is preferred.</li></ul>
<b>Other Skill and Ability Requirements</b>	<ul style="list-style-type: none"><li>• Excellent oral, written and business communication skills.</li><li>• PR ability to project the activities of the Centre.</li><li>• Excellent interpersonal skills and a solution-orientated mindset.</li><li>• Networking capabilities to expand the outreach of the Centre.</li></ul>
<b>Compensation</b>	The consultant fee will be as per norms

Interested candidates may fill the application using the link: [here](#)

The closing date for applications is 20<sup>th</sup> September 2024. Only shortlisted candidates will be intimated. It is mandatory to fill in all the fields in the application and relevant supporting documents are to be uploaded. Incomplete applications will not be considered.