

GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER::: DISTRICT SELECTION COMMITTEE
EAST KHASI HILLS DISTRICT
SHILLONG

No.DSC.127/DSC-EKH/ADVT/2024/25

Dated Shillong, the 2nd August, 2024

A D V E R T I S E M E N T

The District Selection Committee, East Khasi Hills District, Shillong invites online applications from genuine citizens of India (preference will be given to local candidates residing permanently in East Khasi Hills District, Meghalaya in which the vacancies occur) who are desirous to apply as per the terms and conditions in the advertisement for filling up the vacancies. Candidates should read the instructions carefully before making any entry or selecting options. Candidate should furnish the correct details while filling up the application online form. Mandatory fields are marked with * (asterix) sign. Interested candidates are requested to visit the website <http://eastkhasihills.gov.in> Candidates can apply the vacant posts w.e.f. 2nd August 2024 to 2nd September 2024. Last date for payment will be on the 5th September 2024, after which the link will be disabled.

NB: The category break up has been prepared in details as per the Reservation Roster vide OMNo.PER(AR)25/2022/Pt/24 Dated Shillong, the 23rd July, 2024.

Sl No.	Name of the Post	No. of vacancies	Categories Break up of The vacant post		Pay Level
			UR	KJ/G	
1.	Stenographer – III (Class XII passed - 2 Nos. Graduate – 3 Nos.)	5	4	1	Pay Level -8 (As per Revised Pay Structure)

Educational Qualifications :Class XII passed / Graduate with Certificate in Stenography & Certificate Computer application.

Sl No.	Name of the Post	No. of vacancies	Categories Break up of the vacant post			Pay Level
			UR	KJ/G	OST/SC	
2.	Lower Division Assistant Cum Typist	220	30	186 [inclusive of 2 Nos. of PWDs (1-Deaf / hard of hearing 1-Blindness / Low vision)]	4	Pay Level -5 (As per Revised Pay Structure)

Educational Qualifications :Matriculation /SSLC passed with Certificate in Computer application, with a minimum speed of 30 w.p.m (to be ascertained in the technical speed test).

Sl No.	Name of the Post	No. of vacancies	Categories Break up of the vacant post			Pay Level
			UR	KJ/G	OST/SC	
3.	Gram Sevak (Both Male & Female)	39	6	31	2	Pay Level-5 (As per Revised Pay Structure)
	Gram Sevika (Only Female)	6	1	5	0	

Educational Qualifications :Matriculation / SSLC passed. Every person appointed to the post will undergo the training for Gram Sevaks / Gram Sevikas.

Sl No.	Name of the Post	No. of vacancies	Categories Break up of the vacant post		Pay Level
			UR	KJ/G	
4.	Stenographer	3	1	2	Pay Level-4 (As per Revised Pay Structure)

Educational Qualifications :Class XII / HSSLC passed with Certificate in Short Hand and Computer Application.

Sl No.	Name of the Post	No. of vacancies	Categories Break up of the vacant post		Pay Level
			UR	KJ/G	
5.	Driver	61	11	50	Pay Level – 3 (As per Revised Pay Structure)

Educational Qualifications :Class VIII passed with valid Professional Driving License from the concerned District Transport Officer.

Driving Test along with Medical Eye Check Up Test will also be conducted before the selection of the successful candidates.

Sl No.	Name of the Post	No. of vacancies	Categories Break up of the vacant post		Pay Level
			UR	KJ/G	
6.	Enumerator	13	2	11	Pay Level – 2 (As per Revised Pay Structure)

Educational Qualifications :Matriculation / SSLC passed.

Sl No.	Name of the Post	No. of vacancies	Categories Break up of the vacant post			Pay Level
			UR	KJ/G	OST/SC	
7.	Forest Guard	59	8	49	2	Pay Level – 2 (As per Revised Pay Structure)

Educational Qualifications :SSLC passed and above or equivalent examination from recognised boards. Candidates must have possessed the minimum physical standard / fitness as prescribed below :-

(i) Age Limit : 18-30 years (as per Govt. O.M No.PER.38/2021/91 Dated Shillong 1st May 2024).

(ii) Height : MALE 163 cms and FEMALE 150 cms.

(iii) Chest : MALE 79 cms (Normal) and +05cms on expanded.

FEMALE 74 cms (Normal) and +05 cms on expanded.

(iv) Minimum height for candidates belonging to SC/ST MALE is 152 cms and FEMALE 145 cms. Candidates must have qualified for a Physical Test consisting of a walk of 25 Kms for MALE candidates and 16 Kms for FEMALE candidates to be completed within 4 hours.

Sl No.	Name of the Post	No. of vacancies	Categories Break up of the vacant post			Pay Level
			UR	KJ/G	OST/SC	
8.	Grade IV	417	76	333 [inclusive of 2 Nos. of PWDs] (1- Deaf / hard of hearing 1- Locomotor (OV/OL)	8	Pay Level – 1 (As per Revised Pay Structure)

Educational Qualifications (For all Grade IV categories) :Class VI passed.

AGE LIMIT :

- 18- 32 years as on 01.01.2024. Upper age limit is relaxable by 5 years over the upper age limit of 32 years in case of SC/ST candidates.
- Age limit for posts under Excise Registration Taxation & Stamps, Forests & Environment, Home (Police) and Civil Defence & Home Guards will be as prescribed in the Office Memorandum No.PER.38/2021/91 Dated Shillong, the 1st May 2024.
- PWDs candidates upper age limit will be as per Office Memorandum No.PER(AR) 150/88/560 Dated Shillong, the 18th January, 2023.
- The date of birth to be accepted is as entered in the Matriculation/Secondary School Leaving Certificate/or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official Registers duly Certified by the proper authority of the Board of School Education. Proof other than these, will not be accepted.
- No upper age limit for candidates who are already in regular Government service provided they produce the No Objection Certificate (NOC) through proper channel from concerned authority, when called for Personal Interview.

RESERVATION OF VACANCIES:

- The reservation of vacancies is as per the existing Reservation vacancies in Services/Posts under the State Government of Meghalaya.
- The District Selection Committee is at liberty to increase or decrease the vacancies based on requirement.

PAYMENTS :

- Applicant may pay the fee of **Rs 100.00** (Rs 50.00 for ST/SC) using any one of the following modes of payment :-
 1. Debit Cum ATM card / Net banking of all major banks.
 2. E- Challan
 3. UPI
- Payment via Debit cum ATM card/Net-banking:-
- Cash Payment at any branch of SBI :-
Candidates who may opt for cash payments at any of the branches of SBI. For cash payments, please select PAYMENT ACROSS BANK COUNTER. Fill in the required details, an e-challan will be generated. Take a printout of the e-Challan and make the required payment at any branch of SBI.

Kindly note that an additional amount in the form of Banks Commission may be applicable depending upon the mode of payment.

- The amount one deposited shall not be refunded or adjusted against any other purpose.
- In case of any problem being faced in the processing of the online application, applicants can contact the Office of the District Selection Committee, East Khasi Hills directly in person or email at dsceastkhasihills@gmail.com along with their phone number.

- Candidates are advised to keep the Receipt of the payment mad, for future reference
- For persons with Benchmark Disabilities (PWDs) applications fee is exempted. PWDs candidates are required to furnish their Disability Certificate, as and when required.

INSTRUCTION TO CANDIDATES FOR ONLINE APPLICATIONS

1. Candidates are required to register themselves with District Selection Committee (DSC) through the website <https://eastkhasihills.gov.in> using a valid email ID. The email ID will also be used for further correspondence by the office, if required. Please see the Instructions given in the website for applying & payments.
Those candidates, who have already registered earlier, may login directly into the website, and apply for the post(s).
2. **A unique application code** will be generated for each of the post applied. This application code shall be used for all future correspondence with the office, and more importantly it is to be provided at the time of Online Payment using SBI Collect.
3. The District Selection Committee will not accept any application submitted by hard copy. Incomplete application will be summarily rejected and no further correspondence will be entertained.
4. District Selection Committee(DSC) has introduced online payments using the SBI Collect, where a candidate can pay the Fees either through :
Internet Banking/ Card Payment / Other Payment Modes (Cash at any SBI Branch).
5. The candidate has to upload recent coloured passport size photograph in JPG format, along with the signature below. The digital size of each file must be less than 50Kb.



6. Request for change / correction in any particulars in the Application Form shall not be entertained under any circumstances. The DSC, East Khasi Hills District will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.
7. If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any examination or selection.
8. Candidate must appear for the Written Test/ Interview at his/her own expenses.
9. Selected candidates must be willing to serve in any place of posting within or outside the State of Meghalaya in the interest of the Government of Meghalaya.
10. Canvassing directly or indirectly will disqualify a candidate immediately and will bar him/her from all future examinations to be conducted in the District Selection Committee, East Khasi Hills.
11. Candidates are advised to keep track of their application and any notice relating to the examination from the website <https://eastkhasihills.gov.in> / DC's office Notice Board/ Block offices Notice Board/ SDO Sohra /SDO Pynursla regarding dates of Written test, Issuance of e-Admit Card etc.

12. As per Office Memorandum No.PER(AR)71/2024/11 dated Shillong, the 18th July, 2024, in order to expedite the conduct of the examination process, all applicants will be allowed to appear in the examination and that scrutinization of relevant documents shall be taken up after the candidates have cleared the screening test / written examinations.
13. Applicants are advised to apply well in advance without waiting for the Closing Date.

CANDIDATES MAY ALSO APPLY THROUGH CYBER CAFES AND COMMUNITY SERVICE CENTRES (CSC). CANDIDATES MAY VISIT THE HELP DESK - ROOM NO 201 AT THE OFFICE OF THE DEPUTY COMMISSIONER, EAST KHASI HILLS DISTRICT, SHILLONG FOR ANY GUIDANCE IN FILLING THE APPLICATION ONLINE, OR IN CASE OF ANY DIFFICULTY BEING FACED FOR FEE PAYMENT ETC, IF REQUIRED.



Deputy Commissioner
& Chairman ,
District Selection Committee,
East Khasi Hills District,
Shillong.

Memo No.DSC.127/DSC-EKH/ADVT/2024/25-A

Dated Shillong, the 2nd August, 2024

Copy to :-

1. The Deputy Commissioner, East Khasi Hills District, Shillong.
2. The Under Secretary to the Govt. of Meghalaya, Personnel & AR(B) Deptt., Shillong.
3. The _____
4. The SDO Sohra (C) Sub Division, East Khasi Hills District, Sohra.
5. The SDO Pynursla (C) Sub Division, East Khasi Hills District, Pynursla.
6. The Block Development Officer(s), East Khasi Hills District.
7. The District Informatics Officer, Shillong with a request to kindly upload the Advertisement in the Government Website.
8. Office Notice Board.



Deputy Commissioner
& Chairman ,
District Selection Committee,
East Khasi Hills District,
Shillong.